

# GENERAL TERMS AND CONDITIONS OF SERVICE

## 1-PURPOSE

The purpose of these general terms and conditions of service is to establish the conditions under which the “Classement Meublés” (Furnished Accommodation Classification) Service of the Saint-Tropez Tourist Office offers and performs the evaluation of the furnished tourist accommodation(s) belonging to the owner or the legal entity representing them, hereinafter referred to as “the owner,” as well as the administrative procedures required to obtain a classification. This contract is governed by the regulatory procedure as described in the Law of July 22, 2009, the Order of August 17, 2010, and the Order of May 7, 2012, amending the Order of August 2, 2010. These general terms and conditions of service describe the operating rules and the mutual obligations of the parties. These terms and conditions constitute the sole agreement between the parties regarding the subject matter of the service and take precedence over any other document.

## 2 - OBLIGATIONS OF THE PARTIES

### 2.1 - Obligations of the “Furnished Accommodation Classification” Service of the Saint-Tropez Tourist Office

The “Furnished Accommodation Classification” Service of the Saint-Tropez Tourist Office undertakes to hold the certification for the classification of furnished tourist accommodations at the time of the inspection visit and to demonstrate the necessary expertise and tools for the task of classifying a furnished accommodation. In this context, the “Furnished Accommodation Classification” Service of the Saint-Tropez Tourist Office undertakes:

- To conduct the inspection visit as soon as possible and no later than 90 days after receipt of the duly completed application.
- To provide the owner with a visit certificate upon completion of the visit.
- To provide the owner with an inspection report, the inspection checklist, and a notice of the classification decision for the furnished tourist accommodation(s) evaluated, in paper and/or digital format, within the regulatory deadline of 15 days following the inspection visit.
- Not to make the owner’s commitment to the classification application contingent upon any membership or marketing offer.

## 2.2 - Owner's Obligations

The owner—or their representative—agrees to be present during the inspection and to present the accommodation as they would for a tourist rental (fully equipped, with heating systems, and, if Wi-Fi is available, in working order and impeccably clean).

The owner must be able to provide the “Furnished Accommodation Classification” Department of the Saint-Tropez Tourist Office with the documents required for the inspection of the furnished accommodation (e.g., power of attorney, title deed, technical specifications, floor plans, etc.).

The owner agrees to provide accurate, truthful, and complete information to the “Furnished Accommodation Classification” Department of the Saint-Tropez Tourist Office. In the event of non-compliance with these obligations, the “Furnished Accommodation Classification” Department of the Saint-Tropez Tourist Office reserves the right to postpone the inspection visit, without any adverse consequences to the department.

## 3 - Financial Terms

The fee for the “Classification Visit” service is specified in the document titled “Order Form.”

Failure of the owner to appear at the scheduled appointment: €30

If an inspection visit cannot be completed due to non-compliance with the prerequisites (minimum floor area of less than 12 m<sup>2</sup>), a flat fee of €50 corresponding to administrative costs will be retained. The difference will be refunded to the owner.

If an inspection visit cannot be completed due to non-negotiable criteria (cleanliness of the premises and facilities: bathrooms, floors, walls, and ceilings, furniture, bedding, kitchen, or kitchenette), the full amount for the visit will be retained.

The rescheduled visit, known as a “RE-INSPECTION,” will be billed at €100.

If an inspection visit is unilaterally canceled by the owner or their representative between two days prior to the visit and the day of the visit itself, the full cost of the visit will be retained by the “Classement Meublés” Department of the Saint-Tropez Tourist Office.

If a new appointment is then scheduled, a flat fee of €50 will be charged and must be paid before the new visit date.

If an inspection visit is postponed or canceled unilaterally by the “Furnished Accommodation Classification” Department of the Saint-Tropez Tourist Office, a new date will be agreed upon by the parties without any additional fees being charged to the owner.

At the end of the appeal period available to the owner (15 days after the classification decision is sent to the owner) and in the event of disagreement and refusal of the classification by the owner, a new visit will be scheduled and will be billed at €50.

**Name and signature of the owner or their representative, preceded by the words “Read and approved”**

TOURIST ACCOMMODATION CLASSIFICATION DEPARTMENT  
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